

Web Ordering Guide

<https://supplies-fbau.fujifilm.com>

Ordering Paper & Printing Supplies

	<p>1. Go to https://supplies-fbau.fujifilm.com</p> <p>Login with your "User ID / Email address" and "Password"</p>
	<p>1. Select your products</p> <p>Go to "Product Range" or "Search" by keyword/part number.</p> <p>Otherwise, select "My Favourites" link if you have saved products to your favourite list.</p>

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Disclosed to: FBAU and External Customers
 Author: Tammie Huynh, Supplies
 Prepared on: 14/09/2022
 Handling: Public

My Favourites

Below are the products you have nominated as your FAVOURITES.
 To add a product: Tick the box under the FAVOURITES column and click "Update & Stay on This Page"
 To remove a product: Un-tick the box under the FAVOURITES column and click "Update & Stay on This Page"

Description	RECYCLED CONTENT	UNIT	BULK	FAVOURITES	Order By	Each Price (ex. GST)	Each Price (inc. GST)	Qty
A4 Papers								
Adagio Tints A4 80G Beige PK500 (Part ADAGI080X937)				<input checked="" type="checkbox"/>	Multiples of 5 Packs	As per Contract	As per Contract	<input type="text"/>
Carbon Neutral								
Carbon Neutral A3 80G PK500 (Part GAAA7710)				<input checked="" type="checkbox"/>	Multiples of 3 Packs	As per Contract	As per Contract	<input type="text" value="9"/>
Carbon Neutral A4 80G PK500 (Part GAAA7709)				<input checked="" type="checkbox"/>	Multiples of 5 Packs	As per Contract	As per Contract	<input type="text" value="20"/>

Update & Stay on This Page Add to My Regular Order **Update & Add to My Order**

2. Save your order

Enter the quantity you wish to order for each product.

Click on "Update & Add to My Order" button to save the item/s to your shopping cart.

My Order

Below are the products you have added to you shopping cart

Description	UNIT	FAVOURITES	Order By	Each Price (ex. GST)	Each Price (inc. GST)	Machines on Postcode	Orderable Qty	Qty	BULK
Carbon Neutral									
Carbon Neutral A3 80G PK500 (Part GAAA7710)		<input checked="" type="checkbox"/>	Multiples of 3 Packs	As per Contract	As per Contract		unlimited	<input type="text" value="9"/>	<input type="checkbox"/>
Carbon Neutral A4 80G PK500 (Part GAAA7709)		<input checked="" type="checkbox"/>	Multiples of 5 Packs	As per Contract	As per Contract		unlimited	<input type="text" value="20"/>	<input type="checkbox"/>

Order Summary

*Additional Charges. The following additional charges apply:
 A minimum order value (MOV) charge of \$33 (inc GST) (\$30 ex GST) will apply to orders with a value (excluding GST) below \$200.
 The MOV applies independently of any minimum order quantities required by the website.
 Additional delivery charges will apply to non-metro suburbs. Please contact us on 13 14 11 to check if a delivery location is classified by us as non-metropolitan.
 All additional charges (when applicable) will appear in your "My Order" shopping cart prior to submitting the order.*

Item Total (ex GST)	As per Contract
Minimum Order Value Charge (ex GST)	\$0.00
Delivery Charge (ex GST)	\$0.00
GST	As per Contract
Total (inc GST)	As per Contract

Update & Stay on Page Browse Catalogue Add to My Regular Order **Submit Order (Step 1 of 4)**

3. Submit your order

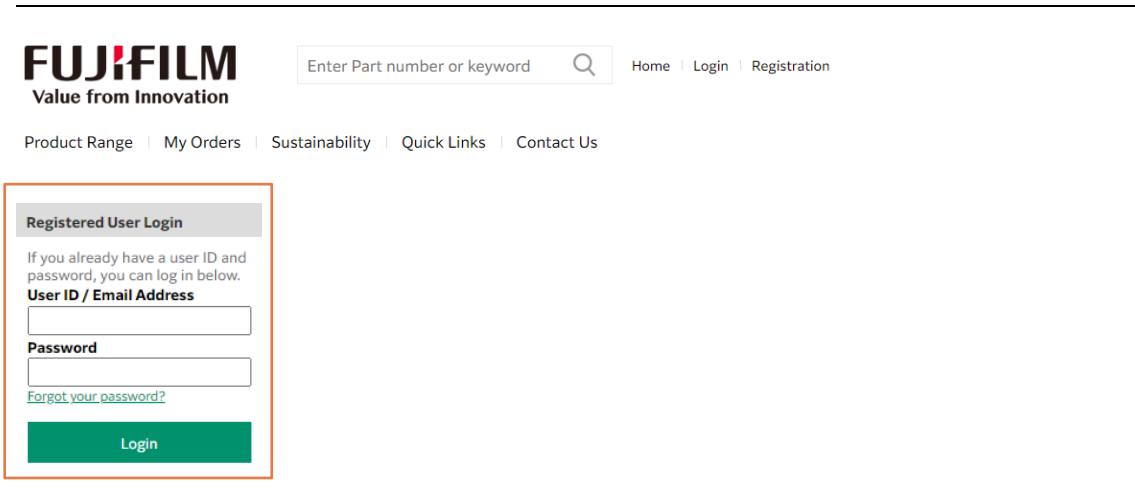
Click on "Submit Order (Step 1 of 4)" button and follow the prompts to complete the order.

As a backup, take note of the Web Reference Number after submitting the order (Step 3 of 4).

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Author: Tammie Huynh, Supplies
Prepared on: 14/09/2022
Handling: Public

Ordering Toner & Consumables for Contracted Machines



FUJIFILM
Value from Innovation

Enter Part number or keyword Home | Login | Registration

Product Range | My Orders | Sustainability | Quick Links | Contact Us

Registered User Login

If you already have a user ID and password, you can log in below.

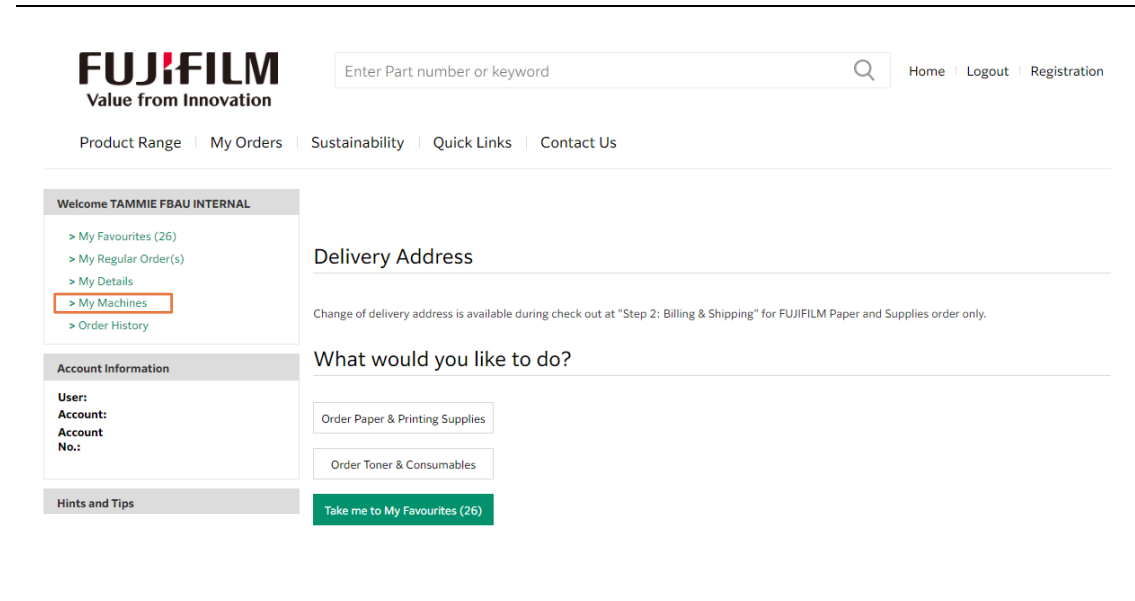
User ID / Email Address

Password

[Forgot your password?](#)

1. Go to <https://supplies-fbau.fujifilm.com>

Login with your "User ID" and "Password"



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Welcome TAMMIE FBAU INTERNAL

- > My Favourites (26)
- > My Regular Order(s)
- > My Details
- > My Machines**
- > Order History

Account Information

User:
Account:
Account No.:

Order Paper & Printing Supplies

Order Toner & Consumables

Take me to My Favourites (26)

Delivery Address

Change of delivery address is available during check out at "Step 2: Billing & Shipping" for FUJIFILM Paper and Supplies order only.

What would you like to do?

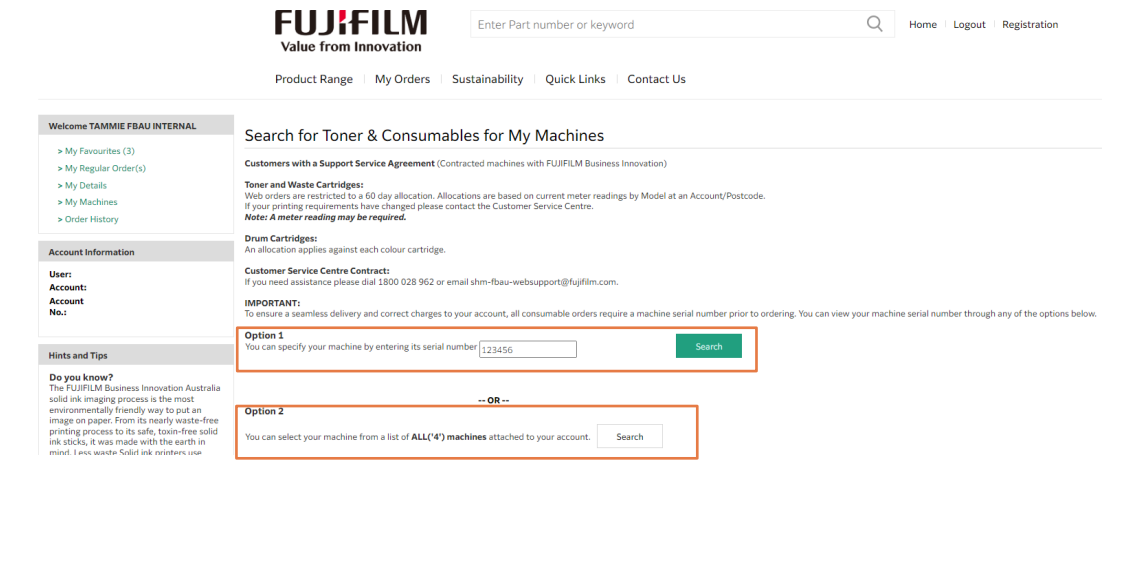
Order Paper & Printing Supplies

Order Toner & Consumables

2. Select your machine

Click on "My Machines" link.

In "Option 1", enter the machine serial number and click "Search". Or click "Search" in "Option 2" to view all machines for your account number.



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Enter Part number or keyword Home | Logout | Registration

Product Range | My Orders | Sustainability | Quick Links | Contact Us

Welcome TAMMIE FBAU INTERNAL

- > My Favourites (3)
- > My Regular Order(s)
- > My Details
- > My Machines
- > Order History

Account Information

User:
Account:
Account No.:

Search for Toner & Consumables for My Machines

Customers with a Support Service Agreement (Contracted machines with FUJIFILM Business Innovation)

Toner and Waste Cartridges:
Web orders are restricted to a 60 day allocation. Allocations are based on current meter readings by Model at an Account/Postcode. If your printing requirements have changed please contact the Customer Service Centre.
Note: A meter reading may be required.

Drum Cartridges:
An allocation applies against each colour cartridge.

Customer Service Centre Contract:
If you need assistance please dial 1800 028 962 or email shm-fbau-websupport@fujifilm.com.

IMPORTANT:
To ensure a seamless delivery and correct charges to your account, all consumable orders require a machine serial number prior to ordering. You can view your machine serial number through any of the options below.

Option 1
You can specify your machine by entering its serial number

-- OR --

Option 2
You can select your machine from a list of ALL('4') machines attached to your account.

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 Handling: Public

Serial Number	Model	My Machine	Identifier
123456	CCGX2V180	<input type="checkbox"/>	

To view your machine toners and consumables, click onto the serial number link.

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Enter Part number or keyword Home | Logout | Registration

Product Range | My Orders | Sustainability | Quick Links | Contact Us

Welcome TAMMIE FBAU INTERNAL

- > My Favourites (4)
- > My Regular Order(s)
- > My Details
- > My Machines
- > Order History

Account Information

User:
Account:
Account No.:

Hints and Tips

Create professional displays using our Synthetic Paper products! DuraPaper™ and NeverTear™ Papers are designed for applications where durability is important. They have excellent chemical and abrasion resistance, are waterproof and tear resistant and will withstand constant handling. Available in a variety of weights and in A4 (NeverTear™) and SRA3 sheet sizes. NeverTear™ and DuraPaper™ are the perfect companion for A4 and A3 Display products. For more information please contact your FUJIFILM Business

Serial 123456 - Toner & Consumables for Model X

Below are the toners and consumables for your machine.
 For additional requirements, please contact customer service on 1800 028 962 or email shm-fbau-websupport@fujifilm.com.

Please note: Quantity limits may apply.

Description	Consumable Type	Each Price (ex. GST)	Each Price (inc. GST)	Machines on Postcode	Orderable Qty	Qty	DELETE
Consumables Delivery Service with Aggregated limit for Serial model							
PCV80/V180 MATT TONER BLACK	Black Toner	Contract incl.	Contract incl.	1		<input type="text" value="1"/>	<input type="checkbox"/>
PCV80/V180 MATT TONER CYAN	Colour Toner	Contract incl.	Contract incl.	1		<input type="text" value="3"/>	<input type="checkbox"/>
PCV80/V180 MATT TONER MAGENTA	Colour Toner	Contract incl.	Contract incl.	1		<input type="text"/>	<input type="checkbox"/>
PCV80/V180 MATT TONER YELLOW	Colour Toner	Contract incl.	Contract incl.	1		<input type="text"/>	<input type="checkbox"/>
Maximum Combined Qty of each color						26	
Consumables Delivery Service							
STAPLES C3 CD1 filder/book (2X5K)*	Consumable	\$197.85	\$217.64		unlimited	<input type="text" value="1"/>	<input type="checkbox"/>
stple refill waste cont DX,D2,D3,D4	Consumable	\$297.25	\$326.98		unlimited	<input type="text"/>	<input type="checkbox"/>
700DCP/DC5065 WASTE TONER BOTTLE *	CRU Consumable	Contract incl.	Contract incl.	1	2	<input type="text"/>	<input type="checkbox"/>
There are no Valet delivered Toners found against this Machine							
Valet Exchange Service							
The items will be replaced by service technician on a new-for-old exchange basis.							
VERSANT DRUM CARTRIDGE*	ERU Consumable	Contract incl.	Contract incl.	1	3	<input type="text"/>	<input type="checkbox"/>

3. Save your order

Enter the quantity you wish to order for each product. Click "Update & Add to My Order" button (this will save the item/s to your shopping cart).

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Welcome TAMMIE FBAU INTERNAL

- > My Favourites (4)
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- > My Machines
- > Order History

Account Information

User:
Account:
Account No.:

Hints and Tips

How paper should be fed
 Paper should be fed with the grain direction parallel to the feed path. That is, a long grain A4 should be fed "long edge feed". If you are not sure on the grain direction, simply tear a corner off one sheet, lick it and it will curl parallel to the grain direction.

My Order

Below are the products you have added to you shopping cart

Description	UNIT	FAVOURITES	Order By	Each Price (ex. GST)	Each Price (inc. GST)	Machines on Postcode	Orderable Qty	Qty	DELETE
Toners & Consumables									
PCV180 STAPLES C3 CD1 filder/book (2X5K)*		<input type="checkbox"/>		\$197.85	\$217.64		unlimited	<input type="text" value="1"/>	<input type="checkbox"/>
Toners for PostCode 2609									
PCV180 PCV80/V180 MATT TONER BLACK		<input type="checkbox"/>		Contract incl.	Contract incl.	1		<input type="text" value="1"/>	<input type="checkbox"/>
PCV180 PCV80/V180 MATT TONER CYAN		<input type="checkbox"/>		Contract incl.	Contract incl.	1		<input type="text" value="3"/>	<input type="checkbox"/>
Maximum Combined Qty of each color							26.0		

Order Summary

Additional Charges. The following additional charges apply:
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 The MOV applies independently of any minimum order quantities required by the website.
 Additional delivery charges will apply to non-metro suburbs. Please contact us on 13 14 11 to check if a delivery location is classified by us as non-metropolitan.
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Item Total (ex GST)	\$197.85
Minimum Order Value Charge (ex GST)	\$30.00
Delivery Charge (ex GST)	\$0.00
GST	\$22.79
Total (inc GST)	\$250.64

4. Submit your order

Click on "Submit Order (Step 1 of 4)" button and follow the prompts to complete the order.

As a backup, take note of the Web Reference Number after submitting the order (Step 3 of 4).